|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **BRITISH TAEKWONDO COUNCIL**  **RISK ASSESSMENT FORM** | | | | | | | |
| Instructor Name: | Click or tap here to enter text. | | | | Grade: | | Click or tap here to enter text. |
| Club Name: | Click or tap here to enter text. | | | | Association: | | Click or tap here to enter text. |
| Club Address: | Click or tap here to enter text. | | | | | | |
| Description of Venue: | Click or tap here to enter text. | | | | | | |
| Has a Risk Assessment for this venue/training session been done? | | Y | N | If Yes, please attach or reference date and location:  Click or tap here to enter text.  If No, complete the Risk Assessment below. | | | |
| Class Description/ Activity  (eg Child Beginner/Adult Advanced, Patterns/Sparring) | | | Session Start/End Times | | | No of People Training | |
| Click or tap here to enter text. | | | Click or tap here to enter text. | | | Click or tap here to enter text. | |
| Click or tap here to enter text. | | | Click or tap here to enter text. | | | Click or tap here to enter text. | |
| Click or tap here to enter text. | | | Click or tap here to enter text. | | | Click or tap here to enter text. | |
| Click or tap here to enter text. | | | Click or tap here to enter text. | | | Click or tap here to enter text. | |
| **Venue/Training Related Hazards** | | **Risk\*** | **Level\*\*** | **Controls** | | | |
| Training Hall – Environment, Size, Floor Surface, Lighting, Ventilation | | Risk? | Choose a level. | Click or tap here to enter text. | | | |
| Training Hall – Temperature, Fire Exits, Fire Alarms, Fire Drill, First Aid | | Risk? | Choose a level. | Click or tap here to enter text. | | | |
| Training Hall – Spectators, Seating, Space, Equipment, Tidy/Untidy | | Risk? | Choose a level. | Click or tap here to enter text. | | | |
| Training Hall – Chemicals/Substances, Liquids, Sprays, Solids | | Risk? | Choose a level. | Click or tap here to enter text. | | | |
| Training Hall – Toilet, Showers, Changing Facilities | | Risk? | Choose a level. | Click or tap here to enter text. | | | |
| Students – Adults, Children, Male/Female, Age, Class, Assistants | | Risk? | Choose a level. | Click or tap here to enter text. | | | |
| Students – Ability, Knowledge, Size, Over Eager | | Risk? | Choose a level. | Click or tap here to enter text. | | | |
| Students – Disabilities, Medical Needs | | Risk? | Choose a level. | Click or tap here to enter text. | | | |
| Equipment – Instructors, Approved, Kick Mitts, Punch Bags, Kick Paddles, Breaking Boards | | Risk? | Choose a level. | Click or tap here to enter text. | | | |
| Equipment – Students, Doboks, Kick Mitts, Arm/Shin Guards, Groin Guards, Trunk Protectors, Head Guards, Gum Shields, Shoes | | Risk? | Choose a level. | Click or tap here to enter text. | | | |
| Equipment – Breaking Board Stands | | Risk? | Choose a level. | Click or tap here to enter text. | | | |
| Accessories – First Aid Kit, Accident Book, Membership & Insurance Log, Register | | Risk? | Choose a level. | Click or tap here to enter text. | | | |

\***Risk**: Yes (Y) or No (N) \*\***Leve**l: High (H), Medium (M), Low (L)